



CFI John R. Evans Leaders Fund Attraction and Retention Applications Pre-Submission Notification of Intent (NOI)

Please submit NOI with required attachments to Office of Research Services

Attachments:

- 1 page summary of proposal
- Equipment list
 - o indicate proposed **location** of equipment and any specific **environmental** (temperature, noise, vibration, biohazard, etc.), **plumbing, gas, electrical** and **HVAC** operational requirements
- Budget (approximate costs are acceptable at NOI stage)
- Space request approval (*if applicable*)

Project Leader Name:

Attraction
Retention

Date of hire: _____

Project Title:

Proposed location of CFI-funded equipment: _____

Is this space currently allocated to you?	YES	NO
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Space Request Approval Attached:	YES	NO	N/A (existing space)
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Construction &/or Renovations Required:	YES	NO
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SIGNATURE SECTION

I verify that all the information contained within this application is true and complete, to the best of my knowledge.

Researcher

Name:	Signature:	Date:
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Co-Investigator(s) – if applicable

Name:	Signature:	Date:
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Department/ Unit Head

Name:	Signature:	Date:
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Dean or Dean’s Designate

Name:	Signature:	Date:
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Project Manager, Campus Planning & Development

Signature only required if construction &/or renovations are involved

Name:	Signature:	Date:
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Director, Campus Planning & Development

Signature only required if construction &/or renovations are involved

Name:	Signature:	Date:
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