



CFI John R. Evans Leaders Fund Notice of Intent (NOI) to Apply

For UBC Okanagan applicants ONLY

Project Leader Name:		
Project Leader Department/Faculty:		
Project Leader Eligibility:		
<input type="checkbox"/> Attraction	Date of hire: _____	
<input type="checkbox"/> Retention		
Project Title:		
Do you currently have a space allocated to you to house the requested CFI infrastructure?	<input type="checkbox"/> YES Room/Building _____	<input type="checkbox"/> NO <i>Submit a space request form</i>
Approximate budget: _____		
Will renovations be required to house the infrastructure? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Anticipated sources of matching funds (check all that apply):		
Vendor in-kind contributions <input type="checkbox"/>		
Institutional cash contributions <input type="checkbox"/>		
Please specify anticipated source(s) of institutional cash contributions (e.g. Dean or Head contributions, start-up funds): _____		

- Checklist of required attachments for NOI**
- Summary of the research program, outline need for the infrastructure and anticipated outcomes & benefits (1 page max)
 - Itemized equipment list & description
*Special instructions: Highlight any specific **environmental** (temperature, noise, vibration, biohazard, etc.), **plumbing, gas, electrical, data** and **HVAC** operational requirements for each piece of equipment. Include approximate cost of equipment; quotes are not required at this stage.*
 - Equipment technical specifications
Special instructions: Attach supplier's technical specifications and installation manuals
 - [Space Request Form](#) completed and signed (if required)
Special instructions: Do not indicate square footage in space request. The space committee will estimate square footage requirements based on information provided. For Engineering applicants, if the School of Engineering is providing you a new space within its own space allocation, the Campus Space Committee will simply review your space request form to record the location and confirm that the space is appropriate to house the type of equipment you are planning to acquire.

SIGNATURE SECTION

I verify that all the information contained within this application is true and complete, to the best of my knowledge.

Researcher

Name:

Signature:

Date:

Co-Applicant – if applicable

Name:

Signature:

Date:

Department Chair or Director

Name:

Signature:

Date:

Associate Dean of Research or Equivalent

Name:

Signature:

Date: