



RSEDIC Seed Grant – Spring 2017 Competition

The purpose of the RSEDIC seed grant is to provide funding to support new areas of regional socio-economic research, and to increase the capacity for regional socio-economic inquiry on campus. Activities undertaken through the seed grant can include for example knowledge syntheses, and/or the collection of pilot data on a new topic. Applicants are encouraged to explore new research questions relevant to regional socio-economic issues that may arise out of existing or on-going research projects. Interdisciplinary applications that address the connections between regional economic development, health, arts, culture, and/or technology are especially encouraged, as are applications that push the boundaries of what is traditionally understood as socio-economic activities. Seed grant applications that can demonstrate a clear path for further development of the proposed project will be given priority. Successful applicants will be required to submit a short report on their progress and participate in a RSEDIC workshop in the fall of 2017. Successful Vancouver applicants are encouraged to discuss arrangements for the workshop with RSEDIC.

Value and duration: Grants are for up to a maximum of \$3500 over 6 months. No extensions are available.

Eligibility: The RSEDIC seed grant is open to all full-time tenure-stream faculty in the professorial stream on both campuses of UBC. Up to two awards may be granted to applications led by Vancouver-campus PIs. Faculty can only submit one application as primary applicant, but are able to be co-applicants on multiple applications. The applicant shall have, at the time of application for the funding, a term of appointment spanning the period of funding, or a signed commitment for a term of employment spanning the period of funding. Applicants who have any overdue final reports for internal funding, holds on their accounts or any other issues outstanding with the Office of Research Services on either campus at the time of application are ineligible.

Eligible expenses: The RSEDIC seed grant funds should be used to support a research assistant (UBC student or post-doctoral fellow). Up to 25% of the total award may be used for travel for research purposes if the collection of data is required for the seed grant project. Only expenses outlined in the original application are eligible for reimbursement. The purchase of non-disposable research equipment and/or travel to discuss or disseminate research are not eligible expenses under this program. Eligible use of funds is based on the tri-agency financial administration guide:

http://www.nserc-crsng.gc.ca/Professors-Professeurs/FinancialAdminGuide-GuideAdminFinancier/index_eng.asp

Evaluation: The applications will be evaluated by an inter-disciplinary committee of UBC Okanagan researchers, and chaired by the Director of RSEDIC who will receive and approve final recommendations from the committee. Evaluation will be based on the following criteria:

1. A statement of goals, project overview, significance/impact of the project. A clear statement of the relevance of the proposed project to regional socio-economic development is required. 50%
2. A clear work plan for undertaking the proposed work, as well as next steps for the project. 25%
3. The excellence of the researcher. 25%

Grant Administration: Individual PGs (research accounts) will be established for each grant-holder. Expenditures against this PG will be processed through the grant-holder's Faculty/Unit office. No additional funds will be made available during the grant term.

Term of the Grant: The term of each award is May 1 – November 15. No extensions will be granted. At the end of the grant term any unspent funds will be returned to the source PG.

Research Ethics: If the research study in the application requires review and approval by one of the UBC's Research Ethics Boards (i.e. Behavioral, Clinical, Animal or Biohazard), **ethics approval must be obtained within six weeks of the award date** or the grantee will forfeit the award. Applicants who plan to conduct human participants research for a new project that does not have ethics approval are encouraged to consult with Lisa Shearer, of the Okanagan BREB (lisa.shearer@ubc.ca) prior to submission of the application regarding their timeline.

Reporting: A final report must be submitted to the Okanagan campus Office of Research Services no later than six weeks after the end of the award term. Failure to submit reports will prevent consideration of subsequent RSEDIC grant applications.

Acknowledgements and copies of research/creative output: Recipients of the RSEDIC seed grant should acknowledge having received the award in any publication or creative work made possible as a result of being funded. By accepting the award, successful applicants agree to participate in a RSEDIC-supported news story for publication on the RSEDIC website and external circulation. If applicable, a copy of any publications or creative works funded by the award should be forwarded to the Director of RSEDIC.

How to apply:

Prepare all required attachments and submit to the Okanagan campus Office of Research Services by 4pm on April 18, 2017. Applications may be submitted hardcopy to Fipke 336 or electronically to Candace Martyn (candace.martyn@ubc.ca). All applications must be accompanied by a completed Research Project Information Form. The applicant, the applicant's Department Head, and the Dean/Associate Dean of Research must sign the RPIF.

All attachments must be:

- Word processed on 8 1/2 x 11" single-sided white paper, 3/4" margins
- Single-spaced, 12 pt Times New Roman font
- Principal Applicant's name must appear in the top right corner of every page

Proposal Sections:

1. **Abstract of Proposed Project:** Provide a 100-word summary of your research proposal. If successful, abstracts will be used in RSEDIC publications.
2. **Project Description:** Provide a one-page description of your research proposal. The description should include research methodology and anticipated research contribution and impact. If your proposed project arises out of an existing or on-going research project, please attach a one-page summary of the project.
3. **Budget Justification:** Provide a budget justification for the funds being requested (1/2 page maximum). See eligible expenses, above.
4. UBC CV or CCV

Funding contact: Mary Butterfield (mary.butterfield@ubc.ca)