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SAMPLE



Prefix: Mx.

First Name: Philippe

Middle Name: Andrew

Last Name: Tester

Personal Pronouns

Note: We will share this information with reviewers as they complete written reviews and for discussion in the review meetings. If you would prefer not to answer, reviewers will be asked to use they/them/theirs. Examples: He/Him/His; She/Her/Hers; Ze/Hir/Hirs; They/Them/Theirs; Just my name please; Prefer not to answer; Other (please specify)

He/Him

Organization Affiliations

This section will be pre-populated from your contact profile

Please list ALL the organizations that you are affiliated with.

Organization	Department	Job Position
Health Research BC-DO NOT USE	Department	Position

Host Institution

Host Institution

The Host Institution is the institution that approves your online application package and financially administers your award funds.

To select your Host Institution, begin typing the institution name in the box below, then select the correct institution when it appears as an option. To view a complete list of eligible Host Institutions, [click here](#).

HEALTH RESEARCH BC-DO NOT USE

Department

Please enter the name of the department where your appointment is/will be located.

Department of Pediatrics

Position

Please enter the position you will hold for the duration of the award.

Assistant Professor

SAMPLE

Applicant Expertise and Experience

Information for the Clinical Training and Research Degrees and the Employment History tables are automatically populated from your contact profile. If these tables are blank, you can access your contact profile to make any required updates by [clicking here](#). You must submit your contact profile again to be able to have the data appear in your application form. You may adjust the size of the text boxes on the screen by dragging the bottom right-hand corner of the box. Please note that this does **not** affect the maximum character count.

Clinical Training and Research Degrees

Information in the Clinical Training and Research Degrees table is automatically populated from your contact profile. Please complete this prior to submitting your letter of intent.

Month	Year	Degree	Institution	Area of Study
January	2004	PhD	SFU	Sociology

Date of PhD (or equivalent) Completion

To calculate your eligibility window for the Scholar competition, please enter your date of PhD (or equivalent) completion.

05/01/2016

Employment History

Information in the Employment History table is automatically populated from your contact profile. Please

complete this prior to submitting your letter of intent.

Month	Year	Position	Department or Faculty	Organization	Full Time/Part Time/Unsalariated
April	2012	Postdoctoral Fellow	Faculty of Sciences	Health Research BC	Full Time

Date of First Research Appointment

Enter the date of the first appointment that you held/hold or anticipate receiving in your career that allowed you, or will allow you, to:

- apply for and hold peer-reviewed funds as a PI
- be a research supervisor for graduate and post-graduate trainees, and
- publish your research results.

07/01/2019

SAMPLE

Have you experienced any career interruptions?

New for 2025. Health Research BC has adjusted the eligibility calculation process to align with the [Tri-Agency policy](#) on leave credits for early career researchers:

- The following career interruptions will receive leave credits of twice the amount of time taken: parental, medical, care-taking and bereavement leaves. For example, for a parental leave of 6 months, the applicant will receive a leave credit of 12 months.
- Other career interruptions will receive leave credits equal to the amount of time taken. This includes all interruptions related to career development, such as residency training, clinical licensing, time spent in a non-research-related position, etc. If you have questions about whether a career interruption qualifies for a credit equal to the amount of time taken or twice the amount of time taken, please contact scholar@healthresearchbc.ca

Please enter career interruptions that occurred after the completion of your PhD degree or your first academic appointment (whichever is later).

This section should only include situations that caused a **complete stop** in your career (such as parental or caregiving leave, medical leave, continuous clinical training). These career interruptions will be used to calculate your eligibility for this competition and may be used by peer reviewers to contextualize your career and evaluate your application.

Note: situations that caused a "slowdown" in your career (e.g. reduced research hours related to caregiving, increased clinical duties resulting in reduced research hours) may be described later in the Full Application.

Yes

Number of Career Interruptions

One

Career Interruption 1

Please only enter the career interruptions that occurred after your PhD degree completion or first academic appointment, whichever is later.

Career Interruption Start 07/01/2019
Date:

Career Interruption End 06/30/2020
Date:

Interruption Duration in 12
Months:

Career Interruption Full-time clinical duty
Description:

Award Eligibility

To calculate award eligibility, click "Save my Work".

The eligibility number represents the number of months since your first appointment or obtaining a PhD or equivalent (whichever comes last), excluding any interruptions.

If this number is less than 72 months, including a negative value, then you are eligible for the Scholar Competition.

If the number is greater than 72 months, then you are outside the 72 month (6 year) eligibility window for the Scholar Competition. Please contact scholar@healthresearchbc.ca to request more information or an exception.

Final eligibility will be determined by Health Research BC. You will be notified shortly after the LOI deadline has passed.

Competition Stream

Based on your award eligibility, your application will be placed in the following career streams based on the date of your first appointment and will be reviewed with applicants in the same stream.

If your date from first appointment is **less than 3 years, or you have not yet obtained your appointment**, you will be placed in the **Early Career Researcher** stream.

If your date from first appointment is **3 years or more**, you will be placed in the **Established Career Researcher** stream.

Established Career Researcher

Research Program

Project Information

Keywords

Alcoholism, Alcohol Use and Health, Health Policy, Vision, Infectious Diseases, Adolescent Health

SAMPLE

Theme

A clear link to human health must be evident from the research proposal. Health Research BC classifies health research according to Canadian Institutes for Health Research (CIHR)'s four health research themes. Applicants are expected to specify which of the four themes, in their opinion, best describes their research.

Biomedical research: Research with the goal of understanding normal and abnormal human functioning, at the molecular, cellular, organ system and whole body levels, including development of tools and techniques to be applied for this purpose; developing new therapies or devices that improve health or the quality of life of individuals, up to the point where they are tested on human subjects. Studies on human subjects that do not have a diagnostic or therapeutic orientation.

Clinical research: Research with the goal of improving the diagnosis, and treatment (including rehabilitation and palliation), of disease and injury; and improving the health and quality of life of individuals as they pass through normal life stages. Research on, or for the treatment of, patients.

Health services research: Research with the goal of improving the efficiency and effectiveness of health professionals and the health care system, through changes to practice and policy. Health services research is a multidisciplinary field of scientific investigation that studies how social factors, financing systems, organizational structures and processes, health technologies, and personal behaviours affect access to health care, the quality and cost of health care, and, ultimately, Canadians' health and well-being.

Population health research: Research with the goal of improving the health of the Canadian population, or of defined sub-populations, through a better understanding of the ways in which social, cultural, environmental, occupational and economic factors determine health status.

For Scholar and HP-I applications. Please complete this even if you will be requesting below to have your application reviewed by the Indigenous health research panel.

Biomedical Research

Does your proposed research include a focus on Indigenous Health?

From the Canadian Institutes of Health Research's "Defining Indigenous Health Research", Indigenous health research can be defined by any field or discipline related to health and/or wellness that is conducted by, grounded in, or engaged with, First Nations, Inuit or Métis communities, societies or individuals and their wisdom, cultures, experiences or knowledge systems, as expressed in their dynamic forms, past and present. [Source: CIHR (<https://cihr-irsc.gc.ca/e/50340.html>) Accessed October 2024]

Yes

Are you interested in having your application reviewed by the Indigenous health research panel?

The Indigenous health research panel will review applications with a central focus on meaningful and culturally safe **Indigenous-led research**, possibly involving Indigenous Peoples. Indigenous Peoples includes First Nations, Métis, and Inuit communities, whether recognized as Treaty, Status, or Non-Status. This includes Indigenous people living on reserves and those living in urban and rural communities.

The Indigenous health research panel is composed of reviewers with living-experience, knowledge, and/or expertise in Indigenous health research. The Indigenous health research panel will review applications according to the Scholar and HP-I [Evaluation Criteria](#) including the specific Indigenous health research panel evaluation criteria.

Selecting **Yes** to this question will have your application placed in and reviewed by this panel.

Selecting **No** will place your application in the review panel corresponding to the **Theme** you identified above.

Yes

Title

Enter the title of your Research Program.

Character limit: 200 characters

Lay Summary

The lay summary must be written in plain language that is suitable for a non-scientific audience. In the lay summary, please include:

- a description of the knowledge gap that is being addressed by the research
- a description of the research and KT activities
- anticipated outcomes
- potential impacts on practice, policy or future research

The lay summary may be used to identify appropriate peer reviewers for your application and will be used by staff to identify alignment with the interests of potential co-funding partners. If your application is successful, the lay summary will be posted on the Health Research BC website.

For guidance on writing plain language summaries:

- Health Research BC KT Encounters blog post from health literacy researcher Iva Cheung ([click here](#))
- BC SUPPORT Unit plain language guide ([click here](#))

Character limit: 1250 characters

Scientific Summary

The scientific summary should be understandable by a multi-disciplinary group of scientific reviewers. In the scientific summary, please include:

- objectives/research questions
- a description of the research and KT activities
- anticipated outcomes
- potential impacts of this research on practice, policy and future research.

The Scientific Summary may be used to identify peer reviewers for your application.

Character limit: 1250 characters

Environment and Support

Research Location

Research Location

The Research Location is the location where the majority of the research will be conducted (e.g. a research centre, health authority, academic institution, etc.). This may be different from the Host Institution.

To select your Research Location(s) begin typing the institution name in the area below, then select the correct institution when it appears as an option. You may select multiple Research Locations if necessary.

Please [click here](#) to see the list of Organizations in Health Research BC ApplyNet.

If your research location is not listed, please contact Health Research BC Help Desk at helpdesk@healthresearchbc.ca.

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Mitacs Accelerate Application

Are you interested in applying for Mitacs Accelerate funding for intern support?

If you answer "yes," you are providing consent to the Health Research BC to share your name, institutional affiliation and contact information will be shared with Mitacs so they are aware of your interest and connect with you to provide the correct Mitacs application form and to discuss your application.

Applicants interested in Mitacs funding must contact their [Mitacs Business Development representative](#) to learn more about the Mitacs Accelerate program and obtain instructions on including Mitacs Accelerate internships in their Health Research BC application. Application forms for Mitacs Accelerate funding can only be obtained through contact with Mitacs.

Note: Even if you answer "No" at this stage, you may still include an application for Mitacs funding at the full application stage, although the earlier you notify Mitacs of your interest, the more support Mitacs will be able to offer.

Yes

Name of Mitacs Business Development Associate (if known)

Please let us know the name of the Mitacs Business Development Associate that you are in contact with.

Mr. Mitacs Business Development Associate

Sample Research Program Upload

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Sample Appendices Upload

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Sample Letters of Collaboration Upload

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Sample Consent Forms & Questionnaires Upload

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Sample Most Significant Contributions Upload

SAMPLE

Sample Publication List Upload

SAMPLE