



Award for Excellence in Research and/or Creative Scholarly Activity Program Terms 2018/2019

Office of the Vice Principal Research
Office of Research Services

| <u>Procedure</u> | <u>Deadline</u> |
|---|-------------------------------|
| Nominations submitted to the Faculty Deans | December 14, 2018 |
| Faculty submits nominations (maximum 3) to the Office of Research Services | NOON December 19, 2018 |
| Faculty notified of successful nominations by the Office of Research Services | December 21, 2018 |
| Complete application packages submitted to the Office of Research Services | NOON January 18, 2019 |
| Award is presented | March 2019 |

Purpose: The purpose of the award is to honour excellence in research and/or creative scholarly activity at UBC’s Okanagan campus in each of the three tri-council research areas: Natural Sciences and Engineering, Social Sciences and Humanities, and Health Research.

Award: Three awards, one for each research area will be provided at a value of \$1000 each.

Award Responsibilities: Award recipients may be expected to make a public presentation on their research. **NOTE: Successful awardees will be required to be available during the month of February for filming and should also be available to attend the award presentation in March.**

Eligibility: Any member of the professoriate with a continuing appointment at UBC Okanagan is eligible for the award. Previous recipients of the award will be ineligible for the same award for a period of ten years.

Nominations:

Each Faculty may nominate a maximum of three individuals. Each Faculty is responsible for determining their own nomination process.

Nomination package includes: Cover Sheet and UBC CV. Electronic submissions are permitted.

Notes: Faculty members may not apply for the Award on their own behalf. Unsuccessful nominations from previous years will not be carried forward to the following year’s competition.

Criteria:

This award is given to individuals who have made a significant contribution to research in the tri-council research areas during the time of their appointment at UBC’s Okanagan campus.

The award will recognize strengths in one or more of the following criteria:

- A significant breakthrough in research
- A distinguished record of research

- Development of an interdisciplinary approach to research
- Support and guidance for students in research
- Integration of research into undergraduate education
- A significant contribution to a research community or agency
- Tri-Council achievement is desirable, but not required

Administration:

The initial nominations will be shortlisted to the top two candidates in each of the three categories.

The Office of Research Services will notify Faculties of their successful nominations and have them subsequently submit a complete application package for each candidate.

The complete applications will be adjudicated by a ROY selection committee that includes past ROY recipients and is chaired by the Vice Principal, Research.

Initial Nominations Package to ORS (Due NOON, Friday, December 19):

Nominating Faculties will complete the cover sheet and provide this form, along with a copy of the nominee’s UBC CV to the Office of Research Services.

Complete Application Package to ORS (Due NOON, Friday, January 18):

The complete application package consists of:

- Letter of Nomination
- Completed nomination form
- The nominee’s Curriculum Vitae, including a complete list of and samples of their publications
- Letters of support, which are crucial in the selection process. Letters should be objective assessments of the nominee’s suitability for the award. Please note that active ROY selection committee members may not provide letters of support for nomination files.

Application Submission (SEE DEADLINES ON FIRST PAGE)

Step 1: Nomination Package:

Up to 3 nominations from each Faculty may be provided to the Office of Research Services from the Deans’ Offices.

Step 2: Complete Application Package:

The Office of the Dean is required to submit all documentation for successful nominees to the Office of Research Services at UBC Okanagan. The application must be received by 4:00 pm on the deadline day.

**Office of Research Services, UBC Okanagan Campus
Attention: Danielle Iamb, Awards and Communication Officer
FIPKE 336**

Late nominations/applications will NOT be accepted.