

Graduate Student Awards for Excellence in Research and/or Creative Scholarly Activity

Office of the Vice Principal
Research
Office of Research Services

<u>Procedure</u>	<u>Deadline</u>
Nominator submits Nomination Letter to the Dean	December 14
Nominator submits curriculum vitae & supporting materials to the Dean	January 4
Dean submits nomination packages to the Office of Research Services	January 18
Award is presented	March 2019

Purpose: The purpose of the award is to honour graduate student excellence in research and/or creative scholarly activity at UBC’s Okanagan campus.

Award: There are two awards of \$500 each; one award to be provided to a Master’s level student and one award to be provided to a PhD level student. The awards are presented annually.

Award Responsibilities: Award recipients may be expected to make a public presentation on their research.

NOTE: Successful awardees will be required to be available during the month of February for filming and should also be available to attend the award presentation in March.

Eligibility: Any graduate student (Master’s or PhD) enrolled at UBC Okanagan is eligible for the award.

Nominations: Faculty, Deans, Unit Heads, alumni and students are invited to submit nominations. Students may not apply for the award on their own behalf. Active SROY Committee members may not submit nominations nor may they provide letters of support for nomination files.

Criteria: This award is given to both a Master’s level student and a PhD level student who have made a significant contribution to research and/or creative scholarly activity during their time at UBC’s Okanagan campus.

The award will recognize strengths in one or more of the following criteria:

- A significant breakthrough in research
- A distinguished record of research
- Use of an interdisciplinary approach to research
- A significant contribution to a research community or agency

Administration: The selection committee will be co-chaired by the Vice-Principal Research and the Dean, College of Graduate Studies (or delegate) and may include past award recipients of the Student Researcher and Researcher of the Year awards. Adjudication will be based on the award criteria.

Nominations and supporting documentation: Nominators will complete all documentation and submit it to the Dean of the nominee's Faculty. Nominators must provide the following to the nominee's Dean:

- Letter of Nomination
- Completed nomination form
- The nominee's Curriculum Vitae, including a complete list of and samples of their publications if applicable
- Half-page impact statement on the nominee's work (completed by the nominator)
- Letters of support, which are crucial in the selection process. Letters should be objective assessments of the nominee's suitability for the award. Please note that active S/ROY selection committee members may not provide letters of support for nomination files.

Application Submission (SEE DEADLINES ON FIRST PAGE)

Step 1: Nominators:

Please submit the nomination letter to the nominee's Dean's office by the required deadline.

Step 2: Nominators:

Please submit the original, complete nomination package and required attachments, along with an electronic copy, to the Dean of the nominee's Faculty by the required deadline.

Step 3: Dean's Office:

The Office of the Dean is required to submit all documentation to the Office of Research Services at UBC Okanagan. The application must be received by 4:00 pm on the deadline day.

**Office of Research Services, UBC Okanagan Campus
Attention: Danielle Lamb, Awards and Communication Officer
FIP 336**

Late applications/nominations will NOT be accepted.