Lashley & Mary Haggman Memory Research Award
UBC Okanagan Campus

Office of Research Services
250.807.9412

Award Overview

The Lashley and Mary Haggman Memory Research Award has been established to assist graduate students pursuing a degree in the Faculty of Health and Social Development, Psychology, or Computer Science at UBC Okanagan to conduct research on memory or memory related issues. The graduate student award program will support a student summer research project at UBC Okanagan.

Eligible: Full time graduate students
Value: $6,500 (2 awards)
Application Deadline: *April 30, 4:00 PM
Competition Results: June 1

Award Details

Purpose: $6,500 stipend to cover research-based activity during the summer.

Duration: The award term is 16 weeks.

Adjudication: Grant applications will be assessed by a committee of the Provost. It is expected that the competition results will be announced by June 1.

Eligibility: Any graduate student currently enrolled full time in a degree in the Faculty of Health and Social Development, Psychology, or Computer Science who satisfies the following conditions may apply for this award:

  • Must be a Canadian citizen, a permanent resident of Canada, or an international student with a valid study permit for the full summer work term;
  • Must be legally entitled to work in Canada;

* In the event that the deadline falls on a weekend, the deadline will move to the first business day that follows. Funding, if awarded, will take effect on June 1.

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How to Get Started

Two ideas:

1. Identify and design your own research project and present it for consideration to your supervisor;
2. Approach a professor involved in research that is of interest to you and work with them to develop a mutually beneficial project.

How to Apply

Application Procedure:

Students wishing to apply must be associated with a faculty member in one of the eligible academic units. This faculty member must agree to be your primary supervisor. If more than one faculty member is involved in the supervision of the project, the name(s) of the collaborating faculty member(s) must be listed in the application.

Only one application per student will be accepted. Students should complete the application before passing it on to the faculty supervisor. **The supervisor will complete the accompanying support statement and for reasons of confidentiality, obtain the necessary unit/department/Dean or Designate signatures and subsequently submit the application to the research office**. Only complete applications will be reviewed; applications must be accompanied by the appropriate signatures and student's **official** transcripts. **DO NOT staple.**

Application Submission:

When the application is complete and signed, **submit the original copy** and **official student transcripts** (from all post secondary institutions attended, including UBCO) to the Office of Research Services. The application must be received by 4:00 pm on the deadline day. * In the event that the deadline falls on a weekend, the deadline will move to the first business day that follows. Funding, if awarded, will take effect on June 1st.

PLEASE NOTE: Supplementary documentation will not be accepted after the application has been submitted, **unless requested by the Office of Research Services**. **Late applications will NOT be accepted.**

Please follow these instructions carefully. Failure to adhere to them may result in disqualification of the application.

Additional Information

Terms of Reference

It is the responsibility of the applicant to convince the Committee that the proposed research is worthy of funding and that it can be carried out in the time allotted and with the funds requested.
The proposal should be written in clear, plain language that can be understood by all members of the Committee. Funds may only be used for the research project detailed in your application.

Evaluation Criteria
In evaluating applications, the selection committee will consider the following criteria, applying equal weight to each category:

A. Quality of proposed research:
• Originality and innovation
• Merit of research and potential impact on the field
• Strength of research design and overall feasibility of proposed research
• Clarity, presentation and logic of proposal

B. Researcher's abilities, qualifications, and potential for growth:
• Personal initiative and working autonomy (as separate from supervisor)
• Ability to think critically and analytically
• Ability to apply skills and knowledge
• Determination and ability to complete projects in timely fashion
• Communication skills and ability
• Past academic achievement
• Relevant academic training and experience
• Other relevant experiences and accomplishments

Signatures: All applications must bear the **original** signatures of the applicant, supervisor, Department/Unit Head (if applicable) and Dean or Dean Designate.

Reporting: All awardees must complete a final report (form located with application and terms on RSO website) and submit it to the Office of Research Services no later than six weeks after end of funding term. **Faculty supervisor(s) must sign off on the report**.

Expense Claims: All expense claims related to this PG ('project grant'= research account) must be submitted to your faculty member before year end.

Grant Administration: Individual PGs will be established for each grant holder through their faculty supervisor. Expenditures against this PG will be processed through the grant-holder's Faculty/Unit office. No extensions will be permitted. A student may receive only one Haggman Award while attending UBC Okanagan.

Termination: Any applicant who receives an award but subsequently finds that she/he will be leaving the University must notify the Committee chair person to discuss possible termination of the grant