THE UNIVERSITY OF BRITISH COLUMBIA

UBC Okanagan Campus

SSHRC Explore / Exchange Pilot Grant Program Terms

Office of Research Services
Phone: 250 807 9412

APPLICATION DEADLINE	COMPETITION RESULTS
March 5 4PM	May
Value: Minimum - $1,000; Maximum - $2,500	

Details

Background and Priorities:
The Vice-President Research at UBC Okanagan will support an adjudicated competition drawing on the Social Sciences and Humanities Research Council (SSHRC) Institutional Grants (SIG) and General Research Fund (GRF) to offset research costs related to 1) developing new projects, and 2) completing outputs for projects nearing completion.

This Pilot program will run annually in March from 2019 - 2021, with results announced in May.
NOTE: The funding envelope will be contingent upon GRF and SIG fund levels, but the process will remain the same each year.

Requests may be made for 1 of 2 streams:

1. **Project beginnings**
   Stream intended for projects that have not yet produced papers, articles, performances / pieces or other outputs.
   - Travel or hosting dedicated to planning with research team / partners
   - Honoraria for community partner participation in research or research planning activities (not eligible for post-secondary-affiliated team members, including students)
   - Research travel for access to research materials (archives, community partners, other materials not available digitally / locally)
   - Acquisition of specialized resources (books, software, other) note: personal computers are not eligible for this competition
   - Stipend / Salary for Research Assistant for project planning / proposal creation

2. **Project completions**
   Stream intended to help finalize outputs / results from existing research.
   - Publication costs (open-access fees, indexing, publication subvention etc.)

- Costs related to meetings for research dissemination (conference travel or hosting)
- Costs related to other knowledge exchange activities (public events, podcasts)

Value and Duration:
Applicants may request up to $2,500. The term of the award is for 12 months, beginning on April 1st, following the release of competition results. Due to the restrictions placed on these funds by SSHRC, no extensions to award term are permitted. No exceptions can be made for illness or interruption to the project.

Eligibility:
- All full-time faculty members in either the professorial or teaching stream are eligible; this includes the ranks of Assistant Professor, Associate Professor, Professor, Professors Emeriti, Instructor I and II, Senior Instructor and Professor of Teaching. Faculty members on study leave who will be returning to UBC O at the conclusion of their leave may also apply.
- Lead applicant must have applied for a Tri-Agency grant (SSHRC, NSERC, CIHR) in the past 10 years.
- Projects must fall under SSHRC subject matter eligibility and all budget expenses must comply with the Tri-Agency financial administration guide.
- Stream 1: projects should not have already resulted in significant results (publications, conference papers)

Application:
Eligible researchers are invited to submit a current UBC CV, Signature Page, and a proposal (maximum 2 pages, free form*) that includes the following:

- Summary of the project to be supported
- Statement of eligibility based on previous Tri-Agency application, including year, project title, and formal role (applicant or co-applicant are eligible). Student awards will not be considered for eligibility. An exhaustive list is not required.

    Examples
     1. Previous application: Co-applicant for 2018 SSHRC Insight Grant, "Title of Project"
    2. I was awarded a 2014 SSHRC Connection Grant for my project "Title of Project"

- The budget and justification for requested funds
- **For Stream 1**: a timeline for project development, description of outcomes, and specification of future funding applications related to the project (or justification for not requiring further funding to complete the project)
- **For Stream 2:** specific venues and timelines for publication / performance / exhibit or other research-driven dissemination or exchange activities. Note: if other funding has been secured for larger scale activities, include that information.

*Format: Application document must be 12 pt. font, Times New Roman, with maximum 1" margins. Tables may be used for budget and/ or timelines.

Evaluation:

Applications are adjudicated by a committee of your Okanagan Campus faculty peers. The adjudication committee is interdisciplinary and therefore it is in the applicant's best interest to propose their project/request in clear, plain language, keeping jargon and acronyms to a minimum or providing adequate explanations for them. Thus, applicants are strongly encouraged to write about the proposed research in non-technical language understandable to researchers in other fields.

Criteria (equally weighted)
- Challenge: project's originality and contribution to knowledge
- Feasibility: likelihood that listed timelines/ objectives will be met
- Feasibility: effectively detailed and justified budget
- Capability: link between researcher's experience (CV) and proposed activities/project

Additional Information:

It is the responsibility of the applicant to convince the committee that the proposed research fits the SSHRC Mandate (http://www.sshrc-crsh.gc.ca/about-au_sujet/index-eng.aspx), is worthy of funding, and can be carried out during the term of the award with the funds requested as no extensions can/will be permitted.

Grant Administration:

Individual PGs (research accounts) will be established for each grant-holder. Expenditures against this PG will be processed through the grant-holder's Faculty/Unit office. No extensions or additional funds will be available, and residual funding will be returned to the funding source at the end of the grant period.

Research Ethics:

If the research study in the application requires review and approval by one of the UBC's Research Ethics Boards (i.e. Behavioral, Clinical, Animal or Biohazard), ethics approval must be obtained within

three months of the award date or the grantee will forfeit the award. This opportunity is not eligible for preliminary release of grant funds prior to ethics approval.

Reporting:
Grant holders will be required to send a brief report at the end of the grant indicating the activities undertaken with grant funds, and the extent to which objectives were met for either Stream 1 or Stream 2. A form will be provided with notice of award. Researchers will be ineligible for future internal competitions until the report is received by ORS.